

# Dongguk University Exchange/Visiting Program Factsheet



A. GENERAL INFORMATION			
<b>Name of Institution</b>	Dongguk University		
<b>Country</b>	South Korea		
<b>Incoming and Summer School</b>	Name of Unit	International Relations	
	Name of Coordinator	Sejin Kwon	
	Address	30, 1 gil, Pildong-ro, Jung-gu, Seoul, 100-715, Korea	
	Telephone	(+82)2-2260-3465	
	Fax	(+82)2-2260-3878	
	Email	<a href="mailto:sjkwon@dongguk.edu">sjkwon@dongguk.edu</a> , <a href="mailto:incoming@dongguk.edu">incoming@dongguk.edu</a>	
<b>Incoming and Summer School</b>	Name of Unit	International Relations	
	Name of Coordinator	Minji Kim	
	Address	30, 1 gil, Pildong-ro, Jung-gu, Seoul, 100-715, Korea	
	Telephone	(+82)2-2260-3463	
	Fax	(+82)2-2260-3878	
	Email	<a href="mailto:mjclaire@dongguk.edu">mjclaire@dongguk.edu</a>	
<b>Relevant Website</b>	Institute	<a href="http://www.dongguk.edu/mbs/en/index.jsp">http://www.dongguk.edu/mbs/en/index.jsp</a>	
	Exchange program	<a href="http://www.dongguk.edu/mbs/en/subview.jsp?id=en_040301010000">http://www.dongguk.edu/mbs/en/subview.jsp?id=en_040301010000</a>	
<b>General background</b>	Dongguk University Seoul Campus Founded in 1906 13 Colleges 66 Undergraduate Programs 136 Graduate Programs		
<b>Type of Institution</b>	Private / Comprehensive University		
<b>Location and Campus Map</b>	<a href="http://www.dongguk.edu/mbs/en/subview.jsp?id=en_010600000000">http://www.dongguk.edu/mbs/en/subview.jsp?id=en_010600000000</a>		
<b>Campus</b>	Main Campus: Seoul Campus Bio-Medi Campus: Ilsan Campus (College of Life Science and Biotechnology)		
<b>Student Enrollment (As of 2017 Spring)</b>	Total no. of students	Undergraduate: 12,774 Graduate: 3,580	
	No. of international/ exchange students	Around 1,600 / 180	
B. ACADEMIC INFORMATION			
<b>Academic Calendar (Subject to change)</b>		<b>Spring 2018</b>	<b>Fall 2018</b>
	Pick Up Service	24.feb	TBA
	Residence Hall Check In	24.feb	TBA
	Residence Hall Check Out	21.jun	TBA
	Expected Orientation Date	27.feb	TBA
	Semester starts	02.mar	03.sep
	Semester ends (Vacation starts)	21.jun	21.dec
<b>Language of Instruction</b>	English and Korean (Overall, 20% of courses is taught in English. Business School & English department provides about 30% of lectures in English)		
<b>Course Information</b>	Please see sheet 4, 5 ※ Please note that the courses on the list are taught in English, but opened last semesters. Since the fixed course list opened in coming semester is usually released a month before the semester starts, student must get approval with the previous course list first. ※ If student needs course description, please have them contact us via email( <a href="mailto:incoming@dongguk.edu">incoming@dongguk.edu</a> ) with course code and title.		
<b>Exchange/Visiting Duration</b>	One semester / One academic year (Students can choose)		
<b>Study Load for exchange students per Semester</b>		<b>No. of credits / Courses per semester</b>	
	<b>Minimum study load</b>	3 credits / 1 course	
	<b>Maximum study load</b>	18 credits / 6 courses	
<b>※ Kindly guide your students with study load on your standard</b>			

**C. APPLICATION**

<b>English Proficiency Requirements</b>	Students are not required to provide proof of English Test Result, but they have to have English skills to take courses taught in English	
<b>Online Application</b>	<a href="http://diss.dongguk.edu/applyex/apply.html">http://diss.dongguk.edu/applyex/apply.html</a>	
<b>Required documents to be uploaded</b>	Official academic transcript A copy of passport Passport-sized photo	
<b>Exchange(visiting) student Nomination/Application</b>	Fall Semester	<b>May 20 / June 1</b>
	Spring Semester	<b>November 1 / November 27</b>

D. ACCOMODATION		
Type of accommodation	On-campus / Off-campus (Please find more details from sheet 2)	
Estimated Accommodation Fee per semester	varied by room type	
Application	Students can apply via online application above	
E. MISCELLANEOUS		
ESTIMATED Living Expenses (for reference only)	Books	KRW 150,000 (per month)
	Meal	KRW 350,000 (per month)
	Local Public Transportation	KRW 40,000 (per month) (KRW1,200-KRW1,800 for one way trip by metro per times)
Fees	<b>International Exchange/Visiting Student Fee</b>	<del>KRW 100,000/semester</del> * Dongguk requires all exchange/visiting students to pay mandatory International Exchange Student Fee upon their arrival * For year-long students, KRW50,000 will be charged for their second semester * This fee also applies to all international exchange students from
Visa Application Procedures	<p>An immigration office head can issue a <b>Certificate for Recognition of VISA Issuance</b> after examining the applicant's documents upon the request of a sponsor in Korea. (Sponsor in this context: Host University. The host university will request of issuing this certificate to the immigration office) When the certificate is issued and sent to the applicant, then the applicant can get a visa by submitting the certificate to the nearest Korean consulate overseas. Then, the Korean consulate overseas will issue a visa based on the certificate. The certificate is effective for three months and valid for a single visa application.</p> <p>※ <b>Students are advised to contact Korean consulate in their home country for more detailed information</b></p>	
Student support service	Student Buddy Program (Dongguk BUD)	
Korean Language Program	<p>Dongguk University Korean Language and Education Center offers Korean Language Classes for foreign students. The course is pretty intensive which is held for 10 weeks (4hours every day). The tuition fees are originally KRW1,550,000 per quarter, but we give a 90% discount for exchange students.</p> <p>Korean Language Program is very intensive course having very heavy work load so, it is not recommendable for the students who are non-major. If student wish to learn Basic Korean as an elective, we strongly recommend to take courses from General Education sector. (3 credit course, 3 hours/week)</p>	
Health Insurance	It is required for exchange student to register health insurance in their home country and send a copy of the policy showing his/her name before their arrival. The documents must be accompanied with an English translation if it is not in English. <b>The insurance plan should cover the medical expenses of death occurrences or getting handicapped.</b>	